









Model Curriculum

QP Name: Electric Vehicle Test Engineer

QP Code: ASC/Q8406

QP Version: 2.0

NSQF Level: 4.5

Model Curriculum Version: 1.0

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Training Parameters

Sector	Automotive
Sub-Sector	Research & Development
Occupation	Automotive Product Testing and Validation
Country	India
NSQF Level	5
Aligned to NCO/ISCO/ISIC Code	NCO-2015/7231.0201
Minimum Educational Qualification and Experience	10th Class pass with 3 years of relevant experience OR Completed 3 years Diploma (after class 10th) OR Completed 2 years Diploma (after class 12th) OR Pursuing 1st year of B.E/B.Tech and continuous education
Pre-Requisite License or Training	Valid Driving License
Minimum Job Entry Age	21 years
Last Reviewed On	20/04/2021
Next Review Date	20/04/2026
NSQC Approval Date	24/06/2021
QP Version	2.0
Model Curriculum Creation Date	20/04/2021
Model Curriculum Valid Up to Date	20/04/2026
Model Curriculum Version	1.0
Minimum Duration of the Course	510 Hours 00 Minutes
Maximum Duration of the Course	510 Hours 00 Minutes









Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Identify various testing equipment, tools and gauges required during, inspection, testing and repairing process.
- Conduct inspection and repair of electric vehicle components.
- Perform steps to conduct various tests on vehicle in laboratory and on road to measure performance and identify defects.
- Work effectively and efficiently as per schedules and timelines.
- Implement safety practices.
- Use resources optimally to ensure less wastage and maximum conservation.
- Communicate effectively and develop interpersonal skills.

Compulsory Modules

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
Bridge Module					
Module 1: Introduction to the role of an Electric Vehicle Test Engineer	05:00	00:00			05:00
ASC/N9810: Manage work and resources (Manufacturing) NOS Version No. – 1.0 NSQF Level – 5	20:00	35:00	-	_	55:00
Module 2: Manage work and resources according to safety and conservation standards	20:00	35:00	-	_	55:00
DGT/VSQ/N0102 - Employability Skills (60 hours) NOS Version No. – 1.0 NSQF Level – 5	24:00	36:00			60:00
Module 3: Introduction to Employability Skills	0.5:00	1:00			1.5:00
Module 4: Constitutional values - Citizenship	0.5:00	1:00			1.5:00
Module 5: Becoming a Professional in the	1:00	1.5:00			2.5:00









4:00	6:00		10:00
1:00	1:00		2:00
2:00	3:00		5:00
1:00	1.5:00		2.5:00
2:00	3:00		5:00
4:00	6:00		10:00
3:00	4:00		7:00
2:00	3:00		5:00
3:00	5:00		8:00
15:00	15:00		30:00
15:00	15:00		30:00
120:00	210:00	30:00	360:00
120:00	210:00	30:00	360:00
184:00	296:00	30:00	510:00
	1:00 2:00 1:00 2:00 4:00 3:00 2:00 15:00 15:00 120:00	1:00 1:00 2:00 3:00 1:00 1.5:00 2:00 3:00 4:00 6:00 3:00 4:00 2:00 3:00 3:00 5:00 15:00 15:00 15:00 210:00 120:00 210:00	1:00 1:00 2:00 3:00 1:00 1.5:00 2:00 3:00 4:00 6:00 3:00 4:00 2:00 3:00 3:00 5:00 15:00 15:00 15:00 210:00 30:00 30:00 30:00 30:00









Module Details

Module 1: Introduction to the role of an Electric Vehicle Test Engineer Bridge module

Terminal Outcomes:

• Discuss the role and responsibilities of an Electric Vehicle Test Engineer.

00:00>
Key Learning Outcomes









Module 2: Manage work and resources according to safety and conservation standards

Mapped to ASC/N9810, v1.0

Terminal Outcomes:

- Employ appropriate ways to maintain safe and secure working environment

Duration : <20:00>	Duration : <35:00>		
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes		
 Discuss organisational procedures for health, safety and security and individual role and responsibilities related to the same. List the potential workplace related risks, threats and hazards, their causes and preventions. List personal protective equipment like safety gloves, glasses, shoes and mask used at the workplace. List various types of fire extinguisher. Identify various safety boards/ signs placed on the shop floor. Explain 5S standards, procedures and policies followed at workplace. Discuss organisational procedures to deal with emergencies and accidents at the workplace and importance of following them. State the importance of conducting safety drills or training sessions. 	 Apply appropriate ways to implement safety practices to ensure safety of people at the workplace. Display the correct way of wearing and disposing PPE. Demonstrate the use of fire extinguisher. Demonstrate how to provide first aid procedure in case of emergencies. Demonstrate how to evacuate the workplace in case of an emergency. Employ various techniques for checking malfunctions in the machines with the support of maintenance team and as per Standard Operating Procedures (SOP). Demonstrate to arrange tools/equipment/ fasteners/ spare parts into proper trays, cabinets, lockers as mentioned in the 5S guidelines/work instructions. Apply appropriate ways to organise safety drills or training sessions for others on the 		

- Explain the process of filling daily check sheet for reporting to the concerned authorities about improvements done and risks identified.
- Discuss how and when to report about potential hazards identified in the workplace and limits of responsibility for dealing with them.
- Outline the importance of keeping workplace, equipment, restrooms etc. clean and sanitised.
- Explain the importance of following hygiene and sanitation regulations developed by organisation at the workplace.
- Discuss the importance of maintaining the availability of running water, hand wash and alcohol-based sanitizers at the

- identified risks and safety practices.
- Prepare a report about the health, safety and security breaches.
- Apply appropriate ways to check that workplace, equipment, restrooms etc. are cleaned and sanitised.
- Role play a situation to brief the team about the hygiene and sanitation regulations developed by organisation.
- Demonstrate the correct way of washing hands using soap and water and alcoholbased hand rubs.
- Apply appropriate methods to support the employees to cope with stress, anxiety etc.
- Demonstrate proper waste collection and disposal mechanism depending upon types of waste.









workplace.

- Discuss the significance of conforming to basic hygiene practices such as washing hands, using alcohol based hand sanitizers or soap.
- Recall ways of reporting advanced hygiene and sanitation issues to the concerned authorities.
- Elucidate various stress and anxiety management techniques.
- Discuss the significance of greening.
- Classify different categories of waste for the purpose of segregation.
- Differentiate between recyclable and nonrecyclable waste.
- Discuss various methods of waste collection and disposal.
- List the various materials used at the workplace.
- Explain organisational recommended norms for storage of tools, equipment and material.
- Discuss the importance of efficient utilisation of material and water.
- Explain basics of electricity and prevalent energy efficient devices.
- Explain the processes to optimize usage of material and energy/electricity.
- Enlist common practices for conserving electricity at workplace.

- Perform the steps involved in storage of tools, equipment and material after completion of work.
- Employ appropriate ways to resolve malfunctioning (fumes/ sparks/ emission/ vibration/ noise) and lapse in maintenance of equipment as per requirements.
- Perform the steps to prepare a sample material and energy audit reports.
- Employ practices for efficient utilization of material and energy/electricity.

Classroom Aids:

Whiteboard, marker pen, projector

Tools, Equipment and Other Requirements

- Housekeeping material: Cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel, fire extinguisher
- Safety gears: Safety shoes, ear plug, goggles, gloves, helmet, first-aid kit









Module 3: Introduction to Employability Skills Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Discuss about Employability Skills in meeting the job requirements

Duration : <0.5:00>	Duration : <1:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Discuss the importance of Employability Skills in meeting the job requirements	List different learning and employability related GOI and private portals and their usage
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Module 4: Constitutional values - Citizenship Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Discuss about constitutional values to be followed to become a responsible citizen

Duration : <0.5:00>	Duration : <1:00>	
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes	
• Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen.	Show how to practice different environmentally sustainable practices	
Classroom Aids:		
Whiteboard, marker pen, projector		
Tools, Equipment and Other Requirements		









Module 5: Becoming a Professional in the 21st Century Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Demonstrate professional skills required in 21st century

Duration : <1:00>	Duration: <1.5:00>	
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes	
 Discuss 21st century skills. Describe the benefits of continuous learning 	Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn etc. in personal or professional life.	
Classroom Aids:		
Whiteboard, marker pen, projector		
Tools, Equipment and Other Requirements		

Module 6: Basic English Skills Mapped to DGT/VSQ/N0102

Terminal Outcomes:

Practice basic English speaking.

Duration : <4:00>	Duration : <6:00>	
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes	
 Describe basic communication skills Discuss ways to read and interpret text written in basic English 	 Show how to use basic English sentences for everyday conversation in different contexts, in person and over the telephone Read and interpret text written in basic English Write a short note/paragraph / letter/e - mail using basic English 	
Classroom Aids:		
Whiteboard, marker pen, projector		
Tools, Equipment and Other Requirements		









Module 7: Career Development & Goal Setting Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Demonstrate Career Development & Goal Setting skills.

Duration : <1:00>	Duration : <1:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
Discuss need of career development plan	 Demonstrate how to communicate in a well-mannered way with others. Create a career development plan with well-defined short- and long-term goals
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Module 8: Communication Skills Mapped to DGT/VSQ/N0102

Terminal Outcomes:

Practice basic communication skills.

Duration : <2:00>	Duration : <3:00>	
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes	
 Explain the importance of active listening for effective communication Discuss the significance of working collaboratively with others in a team 	Demonstrate how to communicate effectively using verbal and nonverbal communication etiquette	
Classroom Aids:		
Whiteboard, marker pen, projector		
Tools, Equipment and Other Requirements		









Module 9: Diversity & Inclusion Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Describe PwD and gender sensitisation.

Duration : <1:00>	Duration: <1.5:00>	
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes	
 Discuss the significance of reporting sexual harassment issues in time 	 Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD 	
Classroom Aids:		
Whiteboard, marker pen, projector		
Tools, Equipment and Other Requirements		

Module 10: Financial and Legal Literacy Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Describe ways of managing expenses, income, and savings.

Practical – Key Learning Outcomes
3
 Outline the importance of selecting the right financial institution, product, and service Demonstrate how to carry out offline and online financial transactions, safely and securely









Module 11: Essential Digital Skills Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Demonstrate procedure of operating digital devices and associated applications safely.

Duration : <4:00>	Duration : <6:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Describe the role of digital technology in today's life Discuss the significance of using internet for browsing, accessing social media platforms, safely and securely 	 Show how to operate digital devices and use the associated applications and features, safely and securely Create sample word documents, excel sheets and presentations using basic features Utilize virtual collaboration tools to work effectively
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Module 12: Entrepreneurship Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Describe opportunities as an entrepreneur.

Duration: <3:00>	Duration : <4:00>			
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes			
 Explain the types of entrepreneurship and enterprises Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan Describe the 4Ps of Marketing-Product Price, Place and Promotion and apply them as per requirement 	selected business opportunity			
Classroom Aids:				
Whiteboard, marker pen, projector				
Tools, Equipment and Other Requirements				









Module 13: Customer Service Mapped to DGT/VSQ/N0102

Terminal Outcomes:

• Describe ways of maintaining customer.

Duration : < <i>3:00</i> >			
Practical – Key Learning Outcomes			
Demonstrate how to maintain hygiene and dressing appropriately.			

Module 14: Getting ready for apprenticeship & Jobs *Mapped to DGT/VSQ/N0102*

Terminal Outcomes:

• Describe ways of preparing for apprenticeship & Jobs appropriately.

Duration : <3:00>	Duration : <5:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
 Discuss the significance of maintaining hygiene and confidence during an interview List the steps for searching and registering for apprenticeship opportunities 	 Create a professional Curriculum Vitae (CV) Use various offline and online job search sources such as employment exchanges, recruitment agencies, and job portals respectively Perform a mock interview
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	









Module 15: Interpret engineering drawing

Mapped to ASC/N9805, v1.0

Terminal Outcomes:

- Describe the basics of engineering drawing.
- Interpret the machine drawings and symbols for understanding the job requirements.

Duration: <15:00>	Duration: <15:00>			
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes			
 Identify uniqueness, dimensioning and important features of 2D and 3D shapes. Identify types of lines, angles, points and their symmetry in shapes. Differentiate between first angle and third angle projection. Interpret 3 axis (x, y and z axis) of projection and machine symbols used in drawing. Describe GD&T and use of its symbols in the drawings. Identify required limits and tolerances of component from drawing. Explain standards used in India for making assembly drawings. Identify organisational drawing standards for interpreting the work requirements appropriately. Classroom Aids: 	 Read an object in first angle and third angle projection. Demonstrate appropriate way of reading and interpreting the shapes (cones, cylinder, sphere, cuboid, etc) on to a 2D and 3D projection. Interpret and read orthographic and isometric views. Read GD&T symbols in the given drawing. Employ appropriate ways of storing the drawings in a defined and appropriate place. Role play a situation on how to communicate the changes in drawing to the concerned authority. 			
Whiteboard, marker pen, projector				
Tools, Equipment and Other Requirements				
Drawing toolsEngineering drawing handbookSample engineering drawings				









Module 16: Testing of electric vehicle

Mapped to ASC/N8410, v2.0

Terminal Outcomes:

- Identify tools and equipment required for testing process.
- Demonstrate how to inspect and repair electric vehicle components and systems.
- Apply appropriate techniques to test electric vehicle in the laboratory and on road to observe the performance of its components and systems.

uration: <120:00>	Duration: <210:00> Practical – Key Learning Outcomes		
neory – Key Learning Outcomes			
List different components/aggregates of electric vehicle. Discuss basic technology used, functioning and interconnections of various systems and components of the vehicle. Recall fundamental terms, laws and principles of electricity used in EV. Describe various symbols, units and terms used in wiring diagrams associated with electrical/electric systems/components of the vehicle. Discuss the information collected from the vehicle drawings, testing sheet about the testing tasks and type of tests required to be conducted. Discuss how to confirm the testing tasks and type of tests required to be conducted on the vehicle from the superior. List testing equipment, measuring instruments, gauges, parts etc. required during the testing process. Explain the selection criteria of testing equipment, measuring instruments, gauges, parts etc. required. List the steps to be performed for arranging the testing equipment, measuring instruments, gauges, parts etc. required. Summarise the steps to be performed for checking the tools, gauges and testing apparatus before use. Discuss testing parameters need to be measured during the test.	 Apply appropriate ways to select the testing equipment, measuring instruments, gauges, parts etc. required during the testing process. Demonstrate organisational procedure fo arranging the testing equipment measuring instruments, gauges, parts etc required during the testing process. Demonstrate the standard operating procedure to use testing equipment, tools gauges and measuring instrument required during job. Apply appropriate ways to check the tools gauges and testing apparatus for defect and calibration before use. Show how to assess the vehicle for an repair, calibration or adjustmen requirement through a test drive. Demonstrate organisational specified procedure for dismantling and reassembling the aggregates of vehicle. Perform steps to visually check the bundled wiring, circuits, Integrated Circuits (IC's), Printed Circuit Board (PCB's), wiring harnesses etc. for wear and tear, damage etc. Apply appropriate ways to check the connections of the instruments, ECU motors and other electronic circuits in the vehicle. Show how to calibrate, align and adjust the settings of vehicle components as pethe SOP. 		

process.

Perform steps to connect the various data

capturing meters and gauges for capturing

Recall legal regulations that need to be

taken into account for handling electric

and testing process.









vehicles.

- List the steps to be performed for dismantling and re-assembling the aggregates of vehicle.
- Discuss various sources of information available for assessing service and repair requirements of the vehicle.
- Recall typical symptoms of common faults and failures in vehicle systems.
- List the mandatory checks required to be conducted on the Electric Vehicle before trial run.
- Explain ways for checking the connections of the instruments, ECU, motors and other electronic circuits in the vehicle.
- Discuss the importance of maintaining part clearances as specified in the Work Instructions (WI)/Standard Operating Processes (SOP).
- List steps for preparing test apparatus and connecting the various data capturing meters and gauges for testing process.
- Discuss methods for diagnosing faults in the vehicle components and aggregates.
- Describe Automotive Industry Standard (AIS) 38, 39, 40, 41, 48, 49.
- List the steps to be performed for conducting tests as per Automotive Industry Standard (AIS), short circuit/open circuit test and battery tests.
- Recall various types of tests like vehicle level test, component level test, EMI/EMC test, Accelerated/Highly Accelerated Life Test (HALT/HASS) and battery tests like abuse, altitude, electrochemical impedance spectroscopy (SoH).
- List the steps to be performed for observing any deviations, noise or vibrations in vehicle during the testing process.
- List the steps to be performed for changing or repairing the vehicle components.
- Describe soldering or welding process.
- Discuss various defects related to running automobiles and their potential impact on the working of the final vehicle.
- List various sources and potential causes of noises and vibrations in the vehicle.
- Elaborate ways for checking the vehicle components, safety features and system warning indicators before starting on road

the data points with the vehicle.

- Apply appropriate ways to diagnose faults in the vehicle components and aggregates.
- Perform steps to conduct tests as per Automotive Industry Standard (AIS), short circuit/open circuit test and battery tests on the vehicle.
- Prepare a sample record of observations/ readings of tests as mentioned in the testing manual/WI.
- Demonstrate organisational procedure to make minor modification in test setup/ vehicle/component under testing as per the requirement.
- Prepare a sample report on deviations, noise or vibrations observed in vehicle during the testing process for the Electric Vehicle Test Supervisor.
- Demonstrate how to change or repair the vehicle components as per requirement.
- Apply appropriate ways to check the motor, battery charge, oil/lubricant and cooling water level, tyre pressure etc. before starting the on road testing of the vehicle as per the checklist and testing manual.
- Apply appropriate ways to check the safety features and system warning indicators during on road testing of the vehicle as per the checklist and testing manual
- Prepare a report about malfunctions/ repairs in the vehicle, beyond own scope.
- Demonstrate the organisational procedure involved in cleaning and storing the tools, equipment and process auxiliaries after completion of work
- Show how to dispose waste as per organisational guidelines.
- Apply appropriate ways to check, calibrate and repair the workshop tools, equipment and workstations as per schedule.









testing and during the on road testing of vehicle.

- Discuss test results, data log etc. needed to be maintained and updated for vehicle testing as per SOP.
- Recall organisational recommended procedure for cleaning and storing the tools, equipment and process auxiliaries after completion of work
- List the steps to be performed to check, calibrate and repair the workshop tools, equipment and workstations.

Classroom Aids:

Whiteboard, marker pen, projector

Tools, Equipment and Other Requirements

- Basic tool box, Work bench with vice, DC DC Convertor, DC Fast charger, High voltage battery, onboard charger & EVSE, In vehicle power electronics, Riveting machine, drilling machine, riveting guns, pneumatic guns, fasteners, rubber seals, soldering iron, jigs, fixtures, adhesives, vernier calliper, micrometre, compass, divider, scriber, T Square, bevel protractor, pin set, torque meter
- Hand book, job orders, work order, completion material requests, and Technical Reference Books.
- Safety materials: Fire extinguisher, welding helmet, Leather sleeves, leather safety gloves, leather aprons, safety glasses with side shields, ear plug, safety shoes and first-aid kit
- Cleaning material: Tip cleaner, wire brush (M.S.), cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel









Annexure

Trainer Requirements

Trainer Prerequisites						
Minimum Speciali Educational	Specialization	Relevant I	vant Industry Experience		Training Experience	
Qualification		Years	Specialization	Years	Specialization	
B.E/B.Tech	Mechanical/Electrical /Electronics/ Automobile/ Instrumentation	2	Mechanical/ Electrical/ Automobile	1	Mechanical/ Electrical/ Automobile	NA
B.E/B.Tech	Mechanical/Electrical/ Electronics/ Automobile/ Instrumentation	3	Mechanical/ Electrical/ Automobile	0	Mechanical/ Electrical/ Automobile	NA
M.E/M.Tech	Mechanical/Electrical/ Electronics/ Automobile/ Instrumentation	1	Mechanical/ Electrical/ Automobile	1	Mechanical/ Electrical/ Automobile	NA

Trainer Certification			
Domain Certification Platform Certification			
"Electric Vehicle Test Engineer, ASC/Q8406, version 1.0". Minimum accepted score is 80%.	Recommender that the trainer is certified for the job role "Trainer (VET and Skills)", Mapped to Qualification Pack: MEP/Q2601, V2.0" Minimum accepted score is 80%.		









Assessor Requirements

Assessor Prerequisites						
Minimum Educational	Specialization		Relevant Industry Experience		Training Experience	
Qualification		Years	Specialization	Years	Specialization	
B.E/B.Tech	Mechanical/Electrical/ Electronics/ Automobile/ Instrumentation	3	Mechanical/ Electrical/ Automobile	1	Mechanical/ Electrical/ Automobile	NA
B.E/B.Tech	Mechanical/Electrical/ Electronics/ Automobile/ Instrumentation	4	Mechanical/ Electrical/ Automobile	0	Mechanical/ Electrical/ Automobile	NA
M.E/M.Tech	Mechanical/Electrical/ Electronics/ Automobile/ Instrumentation	2	Mechanical/ Electrical/ Automobile	1	Mechanic al/ Electrical/ Automobile	NA

Assessor Certification			
Domain Certification Platform Certification			
"Electric Vehicle Test Engineer, ASC/Q8406, version 1.0". Minimum accepted score is 80%.	Recommender that the Accessor is certified for the job role "Accessor (VET and Skills)", Mapped to Qualification Pack: MEP/Q2701, V2.0" Minimum accepted score is 80%.		









Assessment Strategy

- 1. Assessment System Overview:
 - Batches assigned to the assessment agencies for conducting the assessment on SDMS/SIP or email
 - Assessment agencies send the assessment confirmation to VTP/TC looping SSC
 - Assessment agency deploys the ToA certified Assessor for executing the assessment
 - SSC monitors the assessment process & records

2. Testing Environment:

- Confirm that the centre is available at the same address as mentioned on SDMS or SIP
- Check the duration of the training.
- Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
- Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
- Confirm the number of TABs on the ground are correct to execute the Assessment smoothly.
- Check the availability of the Lab Equipment for the particular Job Role.
- 3. Assessment Quality Assurance levels / Framework:
 - Question papers created by the Subject Matter Experts (SME)
 - Question papers created by the SME verified by the other subject Matter Experts
 - Questions are mapped with NOS and PC
 - Question papers are prepared considering that level 1 to 3 are for the unskilled & semi-skilled individuals, and level 4 and above are for the skilled, supervisor & higher management
 - Assessor must be ToA certified & trainer must be ToT Certified
 - Assessment agency must follow the assessment guidelines to conduct the assessment
- 4. Types of evidence or evidence-gathering protocol:
 - Time-stamped & geotagged reporting of the assessor from assessment location
 - Centre photographs with signboards and scheme specific branding
 - Biometric or manual attendance sheet (stamped by TP) of the trainees during the training period
 - Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos
- 5. Method of verification or validation:
 - Surprise visit to the assessment location
 - Random audit of the batch
 - Random audit of any candidate
- 6. Method for assessment documentation, archiving, and access
 - Hard copies of the documents are stored
 - Soft copies of the documents & photographs of the assessment are uploaded / accessed from Cloud Storage
 - Soft copies of the documents & photographs of the assessment are stored in the Hard Drives









References

Glossary

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
OJT (M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
OJT (R)	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training.
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module. A set of terminal outcomes help to achieve the training outcome.









Acronyms and Abbreviations

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training
SOP	Standard Operating Procedure
WI	Work Instructions
PPE	Personal Protective equipment